

**BOARD OF DIRECTORS MEETING**

**OPEN SESSION**

Thursday, November 25, 2021

5:30 pm – La Verendrye General Hospital / GoToMeeting

**A G E N D A**

Item	Description	Page
1.	Call to Order – 5:30 pm – Indigenous Acknowledgment & Reading of the Mission Statement 1.1 Quorum 1.2 Conflict of Interest and Duty	
2.	Consent Agenda 2.1 Board Minutes – October 28 2021 * Pg 4 2.2 Board Chair & Senior Leadership General Report – J. Ogden, H. Gauthier, J. Loveday, C. Larson, Dr. K. Eltawil* Pg 7 2.3 Governance Committee Report – J. Begg 2.4 Audit & Resources Committee Report – B. Norton * Pg 9 2.5 Quality Safety Risk Committee Report – S. Weir * Pg 12 2.6 Riverside Foundation for Health Care Report * Pg 14 2.7 Auxiliary Reports * Pg 21	
3.	Motion to Approve the Agenda	
4.	Patient / Resident Safety Moment	
5.	Business Arising - None	
6.	New Business - None	
7.	Opportunity for Public Participation	
8.	Move to In-Camera	
9.	Other Motions/Business	
10.	Date and Location of Next Meeting: January 27, 2022	
11.	Termination	

\* denotes attached in board package / \*\*denotes circulated under separate cover / \*\*\* denotes previously distributed



**BOARD OF DIRECTORS MEETING  
ANTICIPATED MOTIONS – OPEN SESSION**

**Thursday November 25, 2021**

3.	Motion to Approve the Agenda	THAT the RHC Board of Directors approve the Agenda as circulated/amended
8.	Move to In-Camera	THAT the RHC Board of Directors move to in camera session at (time)
9.	Other Motions/Business	
11.	Termination	THAT the RHC Board of Directors meeting be terminated at (time)

**Indigenous Acknowledgment:**

*Riverside acknowledges that the place we are meeting today is on the traditional lands of the Anishinaabeg people, within the lands of Treaty 3 Territory, as well as the home to many Métis.*

*Our Mission*  
Improving the health of every person we serve,  
responding to the needs of our communities.

# MISSION

**VISION** *Our Vision*  
Innovative, high quality health care - inspired  
and delivered by our team and partners.

*Our Values* **VALUES**  
Integrity • Respect • Excellence • Growth

# STRATEGIC PILLARS

Quality • Organizational Health • Partnerships • Advocacy

RIVERSIDE HEALTH CARE

**RIVERSIDE HEALTH CARE FACILITIES INC.  
MINUTES  
OPEN SESSION**

**Date of Meeting:** October 28, 2021

**Time of Meeting:** 5:30 pm

**Location of Meeting:** La Verendrye General Hospital – Board Room/GoToMeeting

**PRESENT:** H. Gauthier\* J. Ogden\* B. Norton\* J. Begg\*  
K. Lampi\* Dr. K. Eltawil\* S. Weir\* \*via OTN/teleconference/GoToMeeting

**STAFF:** J. Loveday\*, B.Booth\*, C. Larson\*

**REGRETS:** G. Copenace, Dr. V. Patel, C. Steiner

**1. CALL TO ORDER:**

J. Ogden called the meeting to order at 5:32 pm. B.Booth recorded the minutes of this meeting. J. Ogden read the Indigenous Acknowledgment and B. Norton read the Mission Statement. Joanne welcomed everyone and reminded all of the GoToMeeting etiquette.

**1.1 Quorum**

Joanne shared there were 2 regrets. Quorum was present.

**1.2 Conflict of Interest**

No conflict of interest or duty was declared.

**2. CONSENT AGENDA**

The Chair asked if there were any items to be removed from the consent agenda to be discussed individually. The following was removed:

- 2.2 Board Chair & Senior Leadership Report

**3. MOTION TO APPROVE THE AGENDA:**

ADD: 6.1 Board Chair & Senior Leadership Report

It was,

MOVED BY: B. Norton

SECONDED BY: J. Begg

THAT the Board approves the Agenda as amended.

CARRIED.

**4. Patient / Resident Safety Moment**

Julie shared a safety story regarding a patient who came into the emergency department in 2019 due to her struggles with lack of diabetic care, addiction and declining mental health. The patient was admitted to hospital and during this time, it was discovered she had no home; she had been evicted, her family was not in a position to care for her and, she proved to hospital staff that she could not take care of herself. Julie discussed the patient's struggles sharing the patient was on the ward for 13 months and during this time, she was able to obtain housing through RRDSSAB, mental health services at Riverside Community Counselling and, Case Management from Riverside Health Care, Community Services. She was discharged and transitioned to independent living but unfortunately, she was admitted back to Riverside Health Care three days later with Diabetic Keto Acidosis. Julie shared the struggles

experienced and the care plan that was put in place for the patient noting case conferences and discussion with the family occurred. The patient received ongoing sessions with psychiatry in Kenora, saw a therapist once a week, her medication was changed, she saw physiotherapy, counseling, participated in activities of daily living, and had regular visits with her family when Covid permitted. There was a substantial difference seen in the patient and she was discharged after 335 days in hospital. Julie noted the patient currently has weekly visits from Diabetes Health, Case Management and Recovery Support. Without the amazing support and collaboration of Riverside's Nursing Staff, Physicians, Discharge Planner, Mental Health Therapists, Health System Navigator, Physiotherapists and Physio Assistants, Occupational Therapist, and the Case Management Program this success would not have been possible. This story is an example of "slow and steady wins the race"; the patient was provided the tools to function in the community. Even though almost 2 years of her life has been in hospital she is now participating in the community and being an active member in the district.

Joanne thanked Julie for sharing this story.

**5. BUSINESS ARISING:**

There was no business arising.

**6. NEW BUSINESS:**

**6.1 Board Chair & Senior Leadership Report**

Discussion took place regarding the COVID-19 vaccination results. Julie shared only LTC staff are mandated to be vaccinated; not acute staff. Henry shared the premier is not mandating vaccination for hospital staff at this time.

Further discussion took place around the request to community partners for staffing assistance at Rainycrest. Julie confirmed no one was able to assist unfortunately as they are having their own staffing challenges. She shared that an RN from LVGH did go to Rainycrest to help out.

**7. OPPORTUNITY FOR PUBLIC PARTICIPATION**

There was no public participation.

**8. MOVE TO IN-CAMERA:**

It was,

MOVED BY: J. Begg

SECONDED BY: S. Weir

THAT the Board go in-camera at 5:44 pm.

CARRIED.

**9. OTHER MOTIONS/BUSINESS:**

There was no other motions/business.

**10. DATE AND LOCATION OF NEXT MEETING:**

November 25, 2021

**11. TERMINATION:**

It was,  
MOVED BY: B. Norton  
THAT the meeting be terminated at 7:10 pm. CARRIED.

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Chair

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Secretary/Treasurer



**Board Chair, Chief of Staff & Senior Leadership Report – November 2021  
Open Session**

**Strategic Pillars & Directions**

**Quality**

• **Covid-19**

We remain in Wave 4 with the Delta variant of Covid-19. Covid-19 vaccination remains mandatory in the long term care (LTC) sector; however, the deadline for the required second dose has been extended by the Ministry to December 13, 2021.

Covid-19 vaccine third dose needs to be 6 months after the second dose. The intent of the booster is to restore protection that may have been lost over time and enhance the immune response. For all LTC residents, retirement homes, senior living, adults 70 years or older, and immunocompromised would receive the full dose (100 mcg); all people receiving third dose from Pfizer would receive the full dose. As for Moderna, which will apply to the majority of our staff, the third dose will be half of the dose (50 mcg). We have reached out to the Health Unit and the vaccine is available. Clinics will be coming. These will be smaller frequent clinics, similar to the Influenza clinics.

The US border is now open to non-essential travel to Canadians. Canada still requires a negative PCR Covid test within 72 hours of crossing into Canada from the US. Riverside is looking to offer PCR Covid-19 testing for our community to support international travel.

**Vaccination statistics as of November 9, 2021**

Residents				
	Rainycrest	EHC	RRHC	CSS
1st Dose	97.6%	100%	100%	100%
2nd Dose complete	97.6%	100%	100%	100%
3 <sup>rd</sup> dose for those eligible	95.8%	100%	100%	N/A (not eligible yet)

Employees					
	Rainycrest	EHC	RRHC	LVGH	CSS
1st Dose	96.2%	92%	98%	96.3%	95.1%
2nd Dose complete	92.4%	92%	98%	96.3%	95.1%
Education Compliance	100%	100%	100%	100%	100%

• **Eldcap Funding**

On November 9, 2021 Ontario Health North and the North Region Hospitals met to discuss the importance of obtaining additional funding support for Eldcap beds; a made in the North solution for long term care. While Eldcap beds are subject to long term care compliance requirements, they have not been included in the funding announcement for long term care that will increase direct hours of care.

• **Long Term Care Staffing Hours Increase**

The Ministry of Long Term Care has announced funding to increase direct hours of care as follows:

**Public targets committed to in the Staffing Plan for increased staffing levels**

Current Levels (2018 data)	2021-22 (to be achieved by Q4) Average	2022-23 (to be achieved by Q4) Average	2023-24 (to be achieved by Q4) Average	2024-25 (to be achieved by Q4) Average
2 hours and 45 minutes	3 hrs	3 hrs 15 min	3 hrs 42 min	4 hrs
30 minutes	33 min	36 min	36 min	36 min

### **Organizational Health**

- **Bylaws**

BLG has completed draft bylaws for both Riverside Health Care and the LaVerendrye General Hospital in keeping with the new Ontario Not for Profit Corporations Act. We have a three year period to complete these amendments; however, we anticipate completing an initial review in December and advancing to our Governance meeting in January.

- **Beds in Abeyance – Rainycrest**

The Ministry of Long Term Care confirmed on November 16, 2021 that we may now place our long term care beds into abeyance (BIA) effective November 15, 2021. This is a significant breakthrough with the Ministry as it significantly reduces the financial risk to our organization. At this time, we are preparing our BIA application where we temporarily close a large number of vacant beds at Rainycrest. As of November 15, 2021, we will no longer receive revenue for the BIA until they are returned to active status. Currently, our team is working on aligning our staffing model with the new bed count to ensure the Home's stability and mitigate any further adverse financial implications.

- **Census at LaVerendrye General Hospital**

With Rainycrest ceasing admissions, the LaVerendrye site is experiencing a consistent higher census. There are currently 19 patient that are alternate level of care (ALC), 10 which are waiting for admission to Rainycrest and 2 awaiting eligibility of admission to Rainycrest. Home support services are struggling to be able to provide these services, creating an increase in inpatient unit census. Repatriations from other sites have been challenging; however, we are repatriating patients as quickly as possible.

- **Health Human Resources**

Health human resources remain a challenge and a priority throughout Riverside, in every department. We continue to explore multiple avenues to address this systemic health care issue.

### **Partnerships**

- **Alzheimer Society**

The Alzheimer Society will be starting at LaVerendrye (LVGH) site to perform activities and crafts with our inpatient unit alternate level of care (ALC) patients.

- **Fort Frances High School**

The Fort Frances High School (FFHS) Co-op program will be starting November 17, 2021. There are a total of 4 students on site for winter placement. This program has been unable to run at Riverside since the beginning of the Covid-19 pandemic.

- **Nursing Student Placements**

The LaVerendrye Hospital site currently has three 4<sup>th</sup> year local nursing students completing their program this year. Two of these students are through the Lakehead University program, while the other is through Nipissing University.

- **Indigenous Care Coordinators (ICC)**

The GHAC Indigenous Care Coordinator has been an excellent resource to our Indigenous/Metis patients. For the month of October they facilitated 5 smudging ceremonies, 2 referrals for translation services, GHAC service intakes, and friendly visiting, games, and coloring.

- **Prenatal Care Community Workshop**

The Prenatal Care Community Workshop occurred at the Rendezvous on October 27, 2021. There were 23 participants from a variety of community partners (United Native Friendship Centre, Northwestern Health Unit, Gizhewaadiziwin Health Access Centre, Fort Frances Tribal Area Health Services, Nelson Medicine, and Riverside). The feedback on the presentations was positive.

Thank you to the Riverside Team for their submissions, they are invaluable in the preparation of this report.

Respectfully Submitted,

Joanne Ogden, Board Chair

Dr. Karim El-Tawil, Chief of Staff

Julie Loveday, Executive Vice President, Clinical Services & CNE

Carla Larson, Chief Financial Officer

Henry Gauthier, President & CEO



**Audit & Resources Committee Report – November 2021**

2.4.1 Financial Report – October 2021 \*



## Operating Revenue & Expense Summary April 1, 2021 to October 31, 2021

		2021/2022 Annual Budget	YTD Budget	YTD Actual	YTD Actual Dollars Over(Under) YTD Budget	YTD Actual Percent Over(Under) YTD Budget
<b>Fund Type 1 - LHIN Funded - Hospital Services</b>						
<b>REVENUE</b>						
LHIN - Base Funding	A-1	\$27,196,296	\$15,864,506	\$15,752,222	(\$112,284)	-0.71%
Other Funding (19*) - Bundled Care, Hospice, Oncology Drug Reimbursement	A-2	\$1,624,458	\$947,601	\$1,261,358	\$313,758	33.11%
LHIN - One Time Funding	A-3	\$0	\$0	\$873,933	\$873,933	0%
MOHLTC - One Time Funding	A-4	\$222,275	\$129,660	\$129,664	\$4	0.00%
Other Revenue MOHLTC - HOCC	A-5	\$508,405	\$296,570	\$296,548	(\$22)	-0.01%
Paymaster	A-6	\$0	\$0	\$0	\$0	0%
Cancer Care Ontario	A-7	\$21,788	\$12,710	\$12,211	(\$499)	-3.92%
Recoveries & Miscellaneous	A-8	\$1,485,678	\$866,646	\$1,030,641	\$163,996	18.92%
Amortization of Grants/Donations Equipment	A-9	\$322,327	\$188,024	\$185,931	(\$2,094)	-1.11%
OHIP Revenue & Patient Revenue from Other Payors	A-10	\$1,725,505	\$1,006,545	\$893,686	(\$112,858)	-11.21%
Differential & Copayment	A-11	\$970,001	\$565,834	\$458,629	(\$107,205)	-18.95%
<b>TOTAL REVENUE</b>	<b>A-12</b>	<b>\$34,076,733</b>	<b>\$19,878,094</b>	<b>\$20,894,824</b>	<b>\$1,016,729</b>	<b>5.11%</b>
Compensation - Salaries & Wages	A-13	\$18,722,471	\$10,977,010	\$11,495,181	\$518,171	4.72%
Benefit Contributions	A-14	\$5,069,685	\$2,972,363	\$2,946,133	(\$26,231)	-0.88%
Future Benefits	A-15	\$170,100	\$99,225	\$116,142	\$16,917	17.05%
Medical Staff Remuneration	A-16	\$1,537,900	\$897,108	\$977,305	\$80,197	8.94%
Nurse Practitioner Remuneration	A-17	\$137,077	\$79,962	\$79,957	(\$5)	-0.01%
Supplies & Other Expenses	A-18	\$5,263,114	\$3,070,150	\$3,185,368	\$115,218	3.75%
Amortization of Software Licenses & Fees	A-19	\$74,608	\$43,521	\$20,350	(\$23,171)	-53.24%
Medical/Surgical Supplies	A-20	\$735,307	\$428,929	\$552,453	\$123,524	28.80%
Drugs & Medical Gases	A-21	\$1,340,607	\$782,021	\$891,281	\$109,260	13.97%
Amortization of Equipment	A-22	\$772,441	\$450,591	\$435,969	(\$14,621)	-3.24%
Rental/Lease of Equipment	A-23	\$150,197	\$87,615	\$90,442	\$2,827	3.23%
Bad Debts	A-24	\$82,000	\$47,833	\$50,000	\$2,167	4.53%
<b>TOTAL EXPENSE</b>	<b>A-25</b>	<b>\$34,055,507</b>	<b>\$19,936,328</b>	<b>\$20,840,581</b>	<b>\$904,253</b>	<b>4.54%</b>
<b>SURPLUS/(DEFICIT)</b>	<b>A-26</b>	<b>\$21,226</b>	<b>\$12,382</b>	<b>\$54,242</b>	<b>\$41,861</b>	<b>338.08%</b>



## Operating Revenue & Expense Summary April 1, 2021 to October 31, 2021

		2021/2022 Annual Budget	YTD Budget	YTD Actual	YTD Actual Dollars Over(Under) YTD Budget	YTD Actual Percent Over(Under) YTD Budget
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### Fund Type 2 - LHIN Funded - Counselling & Non Profit Housing Programs Mental Health - Case Management - Housing - Addictions - Problem Gambling

TOTAL REVENUE	B-1	\$1,523,053	\$888,448	\$935,535	\$47,087	5.30%
TOTAL EXPENSE	B-2	\$1,523,053	\$888,448	\$952,255	\$63,807	7.18%
SURPLUS/(DEFICIT) - DUE To LHIN	B-3	\$0	\$0	(\$16,720)	(\$16,720)	0.00%

### Fund Type 3 - Other Ministry/Agency Funded - Non Hospital Services Partner Assault Response - Family Violence

TOTAL REVENUE	C-1	\$203,436	\$118,671	\$123,003	\$4,332	3.65%
TOTAL EXPENSE	C-2	\$203,436	\$118,671	\$96,239	(\$22,432)	-18.90%
SURPLUS/(DEFICIT) - DUE To Other	C-3	\$0	\$0	\$26,764	\$26,764	0.00%

### Fund Type 2 - LHIN Funded - RainyCrest Community Support Services (Home Support, Assisted Living, Adult Day, Meals on Wheels)

TOTAL REVENUE	D-1	\$1,612,382	\$940,556	\$916,464	(\$24,092)	-2.56%
TOTAL EXPENSE	D-2	\$1,612,382	\$940,556	\$926,456	(\$14,100)	-1.50%
SURPLUS/(DEFICIT) - DUE To LHIN	D-3	\$0	\$0	(\$9,992)	(\$9,992)	0.00%

### Fund Type 2 - LHIN Funded - RainyCrest Long Term Care

TOTAL REVENUE	E-1	\$12,936,227	\$7,546,132	\$7,783,794	\$237,661	3.15%
Compensation & Benefit Contributions	E-2	\$10,604,568	\$6,217,473	\$6,325,560	\$108,087	1.74%
Supplies	E-3	\$1,259,987	\$734,992	\$781,291	\$46,298	n
Service Recipient Specific Supplies	E-4	\$0	\$0	\$0	\$0	0.00%
Sundry	E-5	\$926,709	\$540,580	\$728,908	\$188,328	34.84%
Equipment	E-6	\$252,989	\$147,577	\$233,052	\$85,475	57.92%
Contracted Out	E-7	\$113,883	\$66,432	\$44,045	(\$22,387)	-33.70%
Building & Grounds	E-8	\$27,415	\$15,992	\$56,342	\$40,350	252.31%
TOTAL EXPENSE	E-9	\$13,185,551	\$7,723,046	\$8,169,197	\$446,151	5.78%
SURPLUS/(DEFICIT) including unfunded liabilities	E-10	(\$249,324)	(\$176,914)	(\$385,403)	(\$208,489)	117.85%
Less: Unfunded Future Benefits	E-11	\$0	\$0	\$89,892	\$89,892	0%
Less: Unfunded Amortization Expense	E-12	\$0	\$0	\$203	\$203	0%
SURPLUS/(DEFICIT) excluding unfunded liabilities	E-13	(\$249,324)	(\$176,914)	(\$295,308)	(\$118,394)	66.92%

Operating Surplus(Deficit) - Corporate - Hospital and Other Funds		(\$228,098)	(\$164,532)	(\$241,014)	
Operating Surplus(Deficit) - Hospitals & Long Term Care ONLY		(\$228,098)	(\$164,532)	(\$241,066)	
Total Operating Margin - Hospitals & Long Term Care ONLY		-0.49%	-0.60%	-0.84%	



**Quality, Safety, Risk Committee Report – November 2021**

2.5.1 Board Quality Metrics \*

# BOARD OF DIRECTORS - QUALITY METRICS - 2021-2022



**INDICATORS:**

- Participation A** - # of voting board members attending board meetings monthly.
- Participation B** - # of voting board members attending committee meetings monthly.
- Reflection A** - # of completed board meeting evaluation surveys bi-monthly.
- Reflection B** - # of members that complete the board self-assessment questionnaire annually (June).
- Decision Making** - # of board decisions made by detailed briefing notes/supporting documentation done monthly.
- Education A** - # of education sessions at board meetings monthly.
- Education B** - # of board meeting agenda items related to integration, quality or strategy monthly.
- Composition** - # of categories in the skills based board matrix met annually (March).
- Compliance** - # of new directors that attend board orientation annually (Sept).

INDICATOR	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	YTD Actual	Target	Variance	Notes
1. Participation A	71%	71%	#DIV/0!	71%	75%	-4%										
2. Participation B	36%	43%	#DIV/0!	39%	75%	-36%										
3. Reflection A	86%	#DIV/0!	86%	100%	-14%											
4. Reflection B										#DIV/0!			#DIV/0!	100%	#DIV/0!	
5. Decision Making	100%	100%	#DIV/0!	100%	90%	10%										
6. Education A	100%	100%	#DIV/0!	200%	100%	100%	min of 1 session/mtg									
7. Education B	100%	100%	#DIV/0!	100%	100%	0%	min of 2 items/mtg									
8. Composition							#DIV/0!						#DIV/0!	89%	#DIV/0!	16/18 skills to meet (**LOW DUE TO BOARD VACANCY)
9. Compliance	#DIV/0!		#DIV/0!										#DIV/0!	90%	#DIV/0!	Board Orientation in Nov 2021

**Riverside Foundation for Health Care**  
**Board of Directors**  
*Minutes of Meeting*

**DATE:** Monday, November 1, 2021                      **TIME:** 11:30 a.m.

**LOCATION:** Go-To-Meeting

**PRESENT:**

Allison Cox	Susan Irvine
Kim Jo Bliss	Delaine McLeod
Bev Langer	Rob Georgeson
Carlene Steiner	Paul Brunetta
Meghan Cox	Shanda DeGagne-Begin

**1. Call to Order**

Paul Brunetta called the meeting to order at 11:31 p.m. Allison Cox recorded the minutes of this meeting.

**2. Adoption of Agenda**

IT was,  
 MOVED BY: Kim Jo Bliss                      SECONDED BY:      Delaine McLeod  
 THAT the Agenda be amended as follows:  
 ADD: 7 – Appointment of Incoming Director  
 CHANGE: 8.1 2020/2021 Capital Equipment Updates to 2021/2022  
 CARRIED.

**3. Confidentiality**

*All confidential information obtained through this committee will not be accessed or disclosed. All confidential information will not be altered, destroyed, copied or interfered with except with authorization and in accordance with the policies and procedures of RHC.*

**4. Conflict of Interest**

There was no conflict of interest.

**5. Approval of Minutes**

IT was,  
 MOVED BY: Bev Langner                      SECONDED BY:      Rob Georgeson  
 THAT the minutes from the September 27, 2021 meeting be accepted as circulated.  
 CARRIED.

## 6. Correspondence

A letter from the Fort Frances Legion was received regarding purchasing a wreath for the Cenotaph at this year's Remembrance Day ceremony. As far as Allison is aware, the Foundation has not purchased wreaths in the past, but it may be something that we should consider doing.

IT was,

MOVED BY: Susan Irvine                      SECONDED BY: Delaine McLeod

THAT the Foundation will purchase a wreath from the Fort Frances Legion for the Remembrance Day Ceremony in the amount of no greater than \$50.00.

CARRIED.

## 7. Appointment of Incoming Director

Paul gave a warm welcome to Shanda DeGagne-Begin as our new Board Member. Allison had pre circulated the questionnaire that Shanda filled out for back ground.

It was,

MOVED BY: Meghan Cox                      SECONDED BY: Kim Jo Bliss

THAT Shanda DeGagne-Begin be appointed to fill the open Director vacancy for a term ending June 2024.

CARRIED

Shanda gave some background on herself and her experience with boards and fundraising. She is looking forward to being a part of the board.

## 8. Ongoing Business

### 8.1 2021/2022 Capital Equipment Updates

Broda Chair – Tammy has received a sample chair to determine if she would like to move forward with the order.

Dialysis TVs – in purchasing, because the purchase is over \$10,000 the need to secure a second quote as per Thunder Bay Regional procurement procedure.

Capital Campaign equipment:

We are still awaiting ministry approval for the purchase of the CT scanner. This will be the first purchase item under the capital campaign.

### 8.2 Monthly 50/50

October wraps up our monthly 50/50 raffles. October's winner was Thomas Nachuk of Thunder Bay. In total, \$246,043 was given out in cash prizes. Total profits will not be known until October invoices all come in.

As long as the lottery licence is granted in time, the next series of raffles will start on November 22, 2021 with the jackpot draw taking place on December 31<sup>st</sup>. Rob will be completing the draw on site at LVGH as per AGCO regulations. Following that, we will return to the regular monthly raffles taking place Jan-October. Gillons' and West End Motors have both recommitted to sponsoring the \$500 early bird prize for each raffle.

The first raffle (Nov/Dec) will be marketed as a special Christmas raffle. In addition to the \$500 early bird prize, there will be 3 additional early bird draws. Draw sequence will be as follows:

- Dec 3 - \$100 gift certificate to Beaver Mills
- Dec 10 - \$100 gift certificate to Cloverleaf
- Dec 17 - \$100 gift certificate to The Place
- Dec 23 - \$500 cash

This raffle will also be used to test out a new price point of a \$40 ticket. The \$5 option will be removed (there are very few sales at this price point, in October only 5% of sales were at this price point) and a \$40 option for 250 tickets will be added. Currently, over 85% of our ticket purchasers purchase at the \$20 price point. If this is successful, it will be continued on in the remaining monthly draws.

Allison has been approached by National Accounts Canada, they are a marketing company that runs promotions on the back of Safeway receipts. They have partnered with our local Safeway and have offered us a discounted rate to advertise the 50/50 on the back of the receipts, which average 1100 per day. The regular rate is \$500/month, we are being offered a 25% discount so it would be \$375/month which includes graphic design of the ad and the option to change it every 3 months. We would have to lock into either a 6 month or 9 month contract. We are currently spending between \$700-1,000 on marketing for the 50/50. It was decided not to move forward with this campaign.

Carlene asked about the possibility of having more frequent Facebook ads. Allison will ensure that updates are made more frequently on social media. In addition, she will look into the possibility and legality of running a giveaway for post shares.

### **8.3 Board Page**

Allison has ran into some issues with creating accounts for everyone. She is working through this and things should be ready within the next couple weeks. She may be reaching out to you to have to attempt to login/change your password to test the system.

### **8.4 Board Vacancy**

As per the email that was sent out, Holly has resigned from her role with the LVGH Aux and as such can no longer serve as the LVGH Aux rep on the Board. We thank her for her time with the Board. Allison will work with the LVGH Aux to try to fill this position.

### **8.5 Staff Bursary**

Applications for the staff bursary were very low this year. We had one applicant for the James & Ena McAughren nursing bursary, and two for the Riverside Staff bursary, which is coincidentally the same number of bursaries available. As such, the bursary committee only needed to review the applications and affirm that the applicants were deserving.



## 10.2 Physician Recruitment and Retention Report

Meghan reported that we are still looking to recruit 3 family practice practitioners, 1 anesthesiologist, and 1 general surgeon. The locum program is being kept alive with a locum coming in every 5 weeks, we are in ok shape with locum surgeons until the end of the year. The physician currently in Emo is not looking to remain there once their commitment has been completed, so active recruitment is ongoing for there.

IT was, MOVED BY: Delaine McLeod THAT the Physician Recruitment and Retention Report be accepted.	SECONDED BY: Shanda DeGagne-Begin CARRIED.
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## 10.3 Special Event Committee Report

Allison is optimistic that the special events committee will be able to hold a Spring Luncheon. She has re-engaged the committee and is also on the hunt for more recruits to join. If there is anyone on the board that is interested in being on the special events committee, we are in need of a rep.

IT was, MOVED BY: Bill Gushulak THAT the Special Event Committee Report be accepted.	SECONDED BY: Kim Jo Bliss CARRIED.
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## 10.4 Hospital Auxiliaries Update

Bev reported that RR has started having in person meetings in the basement of the clinic. They have made a commitment to the campaign and it will be coming to the Foundation soon.

Susan reported that they haven't resumed meetings, but the cafeteria is open.

Allison reported that the LVGH gift shop is in full swing, the Auxiliary has received permission to have 2 customers at a time in the shop. They have also been given permission to resume their lobby break open ticket sales, and to hold in person meetings.

IT was, MOVED BY: Delaine McLeod THAT the Auxiliary Reports be accepted.	SECONDED BY: Bill Gushulak CARRIED.
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## 10.5 Foundation Director Report

Allison will be off from December 24-January 3

*Major Donors (September 27 – present):*

<b>Full Name</b>	<b>Date Received</b>	<b>Amount</b>	<b>Description</b>
Ms. B. E. June Smith	10/27/2021	\$ 500.00	Picture This DI Capital Campaign
Ms. Elizabeth Clark	10/27/2021	\$ 500.00	Picture This DI Capital Campaign
Alan & Anne Zucchiatti	10/21/2021	\$ 500.00	Picture This DI Capital Campaign
Brent Sands & Donna McDonald	10/20/2021	\$ 500.00	Picture This DI Capital Campaign
Dave & Nancy Evans	10/20/2021	\$ 500.00	Picture This DI Capital Campaign
Mr. John McLeod	10/13/2021	\$ 500.00	Picture This DI Capital Campaign
Ken & Michaeline Christiansen	10/13/2021	\$ 500.00	Picture This DI Capital Campaign
Greg & Kathy Mercure	10/12/2021	\$ 500.00	Picture This DI Capital Campaign
Roman Hasiuk	10/12/2021	\$ 500.00	Picture This DI Capital Campaign
Canadian Mental Health Association	10/4/2021	\$ 500.00	Picture This DI Capital Campaign
Dennis & Beth Brown	10/4/2021	\$ 500.00	General Fund Rainy River
Victor & Beverley Gustafson	10/13/2021	\$ 600.00	Picture This DI Capital Campaign
Thunder Bay Truck Centre Peterbilt Fort Frances	10/27/2021	\$ 750.00	Picture This DI Capital Campaign
Milton & Margaret Kreger	10/13/2021	\$ 800.00	General Fund Rainy River – IM Violet Strom
Darcy & Diane Oliver	10/20/2021	\$ 1,000.00	Picture This DI Capital Campaign
Brian & Wendy Angus	10/13/2021	\$ 1,000.00	Picture This DI Capital Campaign
Ted & Sally Stewart	10/13/2021	\$ 1,000.00	Picture This DI Capital Campaign
Mr. Henry Miller	10/4/2021	\$ 1,000.00	Picture This DI Capital Campaign
A.G. Huber-Tichborne's Real Estate Ltd.	10/4/2021	\$ 1,000.00	Picture This DI Capital Campaign
LaVerendrye General Hospital Auxiliary	10/4/2021	\$ 1,000.00	Foundation General Fund – In Honour Dolores Fraser
Joe & Sharilyn Georgeson	10/27/2021	\$ 2,000.00	Picture This DI Capital Campaign
T. J. Kaemingh & Sons Ltd. (1993)	10/4/2021	\$ 2,000.00	Picture This DI Capital Campaign
Ted and Ynske Kaemingh	10/4/2021	\$ 2,000.00	Picture This DI Capital Campaign
Kaemingh Fuels Ltd.	10/4/2021	\$ 2,000.00	Picture This DI Capital Campaign
John & Debbie McTaggart	10/27/2021	\$ 2,500.00	Picture This DI Capital Campaign
F-Flecs Restaurant Management	10/20/2021	\$ 5,000.00	Picture This DI Capital Campaign
Nor-Fab Build	10/12/2021	\$ 5,000.00	Picture This DI Capital Campaign
Rainy River Hospital Auxiliary	10/13/2021	\$ 5,416.47	General Fund Rainy River
Royal Canadian Legion Poppy Fund	10/14/2021	\$ 8,000.00	Picture This DI Capital Campaign
Doug & Linda Kitowski	10/20/2021	\$ 10,000.00	Picture This DI Capital Campaign

**Foundation in the News:**

Beyond the monthly 50/50 ads and 50/50 winner press releases, and aforementioned testimonial ads, Allison was interviewed by Randy Thoms at B93 to give an update on the campaign/introduce the silent auction.

<p>It was,  <b>MOVED BY:</b>            Bill Gushulak            <b>SECONDED BY:</b>    Susan Irvine  <b>THAT</b> the Foundation Director Update be accepted.  <b>CARRIED.</b></p>
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**10.6 Finance Report**  
Tabled

**10.7 Other**

**11. Next Meeting**

Next Meeting Date: November 29<sup>th</sup>, 2021 11:30 to 12:30

**12. Adjournment**

It was, MOVED BY: Bill Gushulak THAT the meeting be adjourned at 12:37 p.m.	SECONDED BY: Delaine McLeod CARRIED.
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Paul Brunetta (Chair)

/ac

dd/mm/2021



**Auxiliary Report – November 2021**

**Emo**

No Report.

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**La Verendrye General Hospital**

See Attached.

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**Rainycrest**

No Report.

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**Rainy River**

No Report.

**LaVerendrye General Hospital**

**Executive Minutes**

**Monday November 1<sup>st</sup> 2021**

**Attendance:** Irene Laing, Donna Penney, Diane Glowaski, Brenda Cox, Jan Beasley, Linda Booth, Maryanne Kitzul, Marnie Cummings, Linda Plumridge, Susan Sieders, Allison Cox, and Cindy Noble.

**Regrets:** Judy Webster, Joy Lockman, and Margie Gibson

Auxiliary Pledge was read by Diane Glowaski.

**The meeting was called to order by Jan Beasley, chair of the nominating committee. It was moved by Brenda Cox Seconded by Linda Plumridge to accept the nomination of Irene Laing as President of the Auxiliary for the remainder of the 2021-2022 year.**

**Carried**

**Conflict of Interest:** none declared

**Agenda:** Accepted as distributed

**Minutes of Previous Meeting:** Accepted as distributed

**Treasurers Report:** Report Given

**Correspondence:** Linda reported she has the keys for the Tuck Shop, office and store room.

**Director's Reports**

**Gift Shop:** Many thanks to Brenda Cox for doing the scheduling. We have 11 new volunteers and possibly 2-3 more coming on board. The sales are up, and the prices were raised to correspond to rising costs. We feel we must try to be more visible to the general public on the main floor, suggestions were to advertise (if possible) on the T.V. in the waiting room and on all the vending machines.

**Communication/Newsletter:** No report

**Membership:** We have 207 members with 22 in Rainycrest, 5 life members and 1 deceased.

The direct ask for donations resulted in \$2,040.00, memberships paid were \$1449.00

**Patient Services:** No report

**Historian:** No report

**Social:** Diane reported that our Christmas luncheon is a go, the cost of the tickets will be \$15.00 and will be on sale starting November 25<sup>th</sup>, 2021. There was also talk of having some raffles at the luncheon.

**Sick/Visiting:** All is well

#### **Unfinished Business:**

**Quarter Century Club:** Riverside will continue to support a luncheon for volunteers, but we will do the organizing and have set a tentative date for the first week in April. This will include Emo, Rainy River, Rainycrest and Fort Frances. Allison will look after doing the posters etc.

**On-line Bank Statements, Square:** Cindy has the square for the bank account, but we will also need a terminal to be used in the Tuck Shop.

**Lobby Lottery:** There is \$17,000.00 in the bank account

**Picture This Campaign:** Allison talked about the equipment having outlived its time limit, and how much better the new equipment will be, with less radiation to patients and staff alike. A motion was made to donate \$70,000.00 to the Picture This Campaign over the next two years with 35,000.00 being donated now.

**Moved by Marnie Cummings    Seconded by Jan Beasley**

**Carried**

**Date and Time for executive meeting:** It was decided to hold the meetings on the first Tuesday of the month at 1:30pm.

**Facebook/Webpage:** Jan and Susan are administrators on the page for the Tuck Shop and they will add Linda Plumridge to put other items on.

#### **Revision of Policy and Procedure**

Marnie reviewed changes to the Organization Chart, By-laws and Constitution

Fund Raising moved to next meeting

Adjournment: 3:36

Next Meeting: Tuesday December 7<sup>th</sup> at 1:30

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Irene Laing    President

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Cindy Noble Secretary