

**BOARD OF DIRECTORS MEETING**

**OPEN SESSION**

Thursday, May 30, 2024

5:30 pm – La Verendrye General Hospital / Webex

**A G E N D A**

Item	Description	Page
1.	Call to Order – 5:30 pm – Indigenous Acknowledgment & Reading of the Mission Statement 1.1 Quorum 1.2 Conflict of Interest and Duty	
2.	Consent Agenda 2.1 Board Minutes – April 25, 2024 * 2.2 Board Chair & Senior Leadership General Report – D. Clifford, H. Gauthier, J. Loveday, C. Larson, J. Odgen, Dr. L. Keffer * 2.3 Governance Committee Report – J. Begg 2.4 Audit & Resources Committee Report – B. Norton 2.5 Quality Safety Risk Committee Report – M. Kitzul 2.6 Auxiliary Reports *	
3.	Motion to Approve the Agenda	
4.	Patient / Resident Safety Moment	
5.	Business Arising - None	
6.	New Business - None	
7.	Opportunity for Public Participation	
8.	Move to In-Camera	
9.	Other Motions/Business	
10.	Date and Location of Next Meeting: June 18, 2024	
11.	Termination	

\* denotes attached in board package / \*\*denotes circulated under separate cover / \*\*\* denotes previously distributed



**BOARD OF DIRECTORS MEETING  
ANTICIPATED MOTIONS – OPEN SESSION**

**Thursday, May 30, 2024**

3.	Motion to Approve the Agenda	THAT the RHC Board of Directors approve the Agenda as circulated/amended
8.	Move to In-Camera	THAT the RHC Board of Directors move to in camera session at (time)
9.	Other Motions/Business	
11.	Termination	THAT the RHC Board of Directors meeting be terminated at (time)

Indigenous Acknowledgment:

*Riverside acknowledges that the place we are meeting today is on the traditional lands of the Anishinaabeg people, within the lands of Treaty 3 Territory, as well as the home to many Métis.*

The graphic features a white background with blue decorative elements. At the top, a blue curved shape transitions into a white area. The text is centered and uses a mix of blue and black fonts. A large blue rounded rectangle contains the 'STRATEGIC PILLARS' section. At the bottom, a blue diamond-shaped logo with a white 'H' is positioned to the left of the 'Riverside Health Care' text, which is set within a white rounded rectangle with a blue border. The bottom of the graphic features a blue curved shape.

**VISION**  
Caring, Together

**MISSION**  
Improving The Health of Our Communities

**VALUES**  
Progressive • Integrity • Caring • Accountable

**STRATEGIC PILLARS**

**ONE RIVERSIDE**  
Supporting a consistent and enabling organizational culture

**INVESTING IN THE PEOPLE WHO SERVE**  
Creating a plan to strategically leverage human resources

**TOMORROW'S RIVERSIDE TODAY**  
Making investments today, to support Riverside tomorrow

**STRIVING TO EXCEL IN EQUITY, DIVERSITY & INCLUSION**  
We will support EDI in all we do

**Riverside Health Care**

**RIVERSIDE HEALTH CARE FACILITIES INC.  
MINUTES  
OPEN SESSION**

**Date of Meeting:** April 25, 2024

**Time of Meeting:** 5:30 pm

**Location of Meeting:** Webex / LVGH Board Room

**PRESENT:** H. Gauthier M. Kitzul B. Norton J. Begg  
E. Bodnar K. Lampi Dr. L. Keffer Dr. K. Arnesen  
\*via Webex

**STAFF:** B.Booth, J. Loveday \*, C. Larson

**REGRETS:** D. Clifford, B. Calder, J. Ogden, A. Beazley

**GUESTS:** L. Borovoy\*, J. Bracamonte\*, C. Cole

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**1. CALL TO ORDER:**

J. Begg called the meeting to order at 5:31 pm. B.Booth recorded the minutes of this meeting. K. Lampi read the Indigenous Acknowledgment and J. Begg read the Mission Statement. J. Begg welcomed everyone and reminded all of the virtual meeting etiquette.

**1.1 Quorum**

J. Begg shared there was 3 regrets. Quorum was present.

**1.2 Conflict of Interest**

No conflict of interest or duty was declared.

**2. CONSENT AGENDA**

The Chair asked if there were any items to be removed from the consent agenda to be discussed individually. There were no items removed.

**3. MOTION TO APPROVE THE AGENDA:**

It was, MOVED BY: E. Bodnar THAT the Board approves the Agenda as circulated. CARRIED.	SECONDED BY: B. Norton
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**4. Patient / Resident Safety Moment**

Due to the confidential nature of this evening's patient story, this item is moved to the in-camera session.

**5. BUSINESS ARISING:**

There was no business arising.

**6. NEW BUSINESS:**

There was no new business.

**7. OPPORTUNITY FOR PUBLIC PARTICIPATION**

There was no public participation.

**8. MOVE TO IN-CAMERA:**

It was, MOVED BY: K. Lampi THAT the Board go in-camera at 5:33 pm. CARRIED.	SECONDED BY: B. Norton
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**9. OTHER MOTIONS/BUSINESS:**

There was no other motions/business.

**10. DATE AND LOCATION OF NEXT MEETING:**

May 30, 2024

**11. TERMINATION:**

It was, MOVED BY: K. Lampi THAT the meeting be terminated at 8:44 pm. CARRIED.
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Chair

\_\_\_\_\_  
Secretary/Treasurer

### Strategic Pillars & Directions

#### Investing in Those Who Serve - Strategically Leveraging our Human Resources

- **Environmental and Food Service Audits**  
Glow-germ audits are being completed at all sites. The results are being inputted into survey monkey for easy data analysis.
- **LVGH ER Services**  
Due to a last-minute cancellation of 6 locum physician shifts in the LVGH emergency department through the May Long Weekend, Dr. Patel, Dr. Arnesen, Dr. Jenks and Dr. Halvorsen and the EDLP locum program ensured these shifts were picked up and averted potential ER closure. A special thank you to our local physicians for their commitment to maintaining this essential service.
- **Nursing Week**  
This year's Nursing Week theme was "Changing Lives, Shaping Tomorrow". The week ran from May 6-12, 2024. There were many venues to celebrate this week.
  - Pancake Breakfast x 2 days where nursing leadership cooked and served all staff from 0700-0900.
  - Long Johns
  - Pizza (LVGH and RC)
  - Food Baskets (RRHC and EHC)
  - Perennial Plants from Lowey's
  - Basket Draws for all sites (5 LVGH, 5 RC, 3 RRHC, 2 EHC)
  - Nursing video
  - Message from EVP Clinical Services & CNE
- **Advantage Long Term Care Conference**  
Advantage Ontario LTC Conference was April 15-19, 2024. The Director of Care and Administrator attended the conference to gain knowledge through courses on Civility in the workplace, Quality improvement, coaching through conflict and growing LTC leaders. The Administrator presented with a panel of speakers including two frontline PSW employees under the temporary foreign workers program. This was a fantastic opportunity for all of those involved and demonstrated that RHC is leading the way in Ontario on innovative strategies to tackle the Health & Human Resource challenges not only experienced in LTC but across the entire Health Care sector.
- **Staff Safety**  
FOB System has been installed on the interior and exterior of the Safe Room Door at LVGH ER.

#### One Riverside - Promoting a Consistent and Empowering Culture

- **LVGH's 2<sup>nd</sup> Palliative Care Room**  
The 2<sup>nd</sup> palliative care room at LVGH has been complete. The room is highly inviting similar to our 1<sup>st</sup> palliative care room, and will provide a warm, supportive environment for families and patients. We also toured the Sunset Country Palliative Care Team through the new Hospice space.
- **Electronic Canadian Triage and Acuity Scale Support Tool (eCTAS) and Status Board Implementation**  
The goal for go-live is September/October 2024. The eCTAS program has been critical in improving the consistency and quality of patient care in emergency departments (EDs) across the province. The Canadian Triage and Acuity Scale (CTAS) are guidelines used by emergency department (ED) nurses to triage patients according to the urgency of their needs. The triage process assesses how urgently a patient needs to be seen by a physician and helps define the order they should be seen when there are multiple patients waiting. Through the years, significant variations were identified in how clinicians interpret and apply the CTAS guidelines. The 2010 Ontario Auditor General's report identified a lack of consistency in assigning CTAS levels and a lack of clear accountability in ensuring standardization of CTAS guideline application. ATC's electronic CTAS (eCTAS) program standardizes CTAS application and ensures patients are assessed in a safe and consistent manner across Ontario.  
The Status Board is the patient census list used in the emergency care workflow. The patient appears on the Status Board upon registration to the ED location. Each row on the Status Board displays information for a Patient or an empty Location.
- **Second Annual Senior Prom**  
The Second Annual Senior Prom for Rainycrest will be held June 14, 2024. A survey was conducted, and residents have chosen the "Roaring 20s" as our 2024 prom theme.
- **COVID-19 Vaccine Campaign**  
Ontario's Spring 2024 COVID-19 Vaccine Campaign is currently underway and will run from April to June 2024. The Ministry of Health (MOH) is recommending that Residents in LTC homes receive an additional dose of COVID-19 vaccine this spring.







