

BOARD OF DIRECTORS MEETING

OPEN SESSION

Thursday, April 25, 2024

5:30 pm – La Verendrye General Hospital / Webex

A G E N D A

Item	Description	Page
1.	Call to Order – 5:30 pm – Indigenous Acknowledgment & Reading of the Mission Statement 1.1 Quorum 1.2 Conflict of Interest and Duty	
2.	Consent Agenda 2.1 Board Minutes – March 28, 2024 * Pg 4 2.2 Board Chair & Senior Leadership General Report – D. Clifford, H. Gauthier, J. Loveday, C. Larson, J. Odgen, Dr. L. Keffer * Pg 6 2.3 Governance Committee Report – J. Begg 2.4 Audit & Resources Committee Report – B. Norton 2.5 Quality Safety Risk Committee Report – M. Kitzul 2.6 Auxiliary Reports * Pg 7	
3.	Motion to Approve the Agenda	
4.	Patient / Resident Safety Moment	
5.	Business Arising - None	
6.	New Business - None	
7.	Opportunity for Public Participation	
8.	Move to In-Camera	
9.	Other Motions/Business	
10.	Date and Location of Next Meeting: May 30, 2024	
11.	Termination	

* denotes attached in board package / **denotes circulated under separate cover / *** denotes previously distributed



**BOARD OF DIRECTORS MEETING
ANTICIPATED MOTIONS – OPEN SESSION**

Thursday, April 25, 2024

3.	Motion to Approve the Agenda	THAT the RHC Board of Directors approve the Agenda as circulated/amended
8.	Move to In-Camera	THAT the RHC Board of Directors move to in camera session at (time)
9.	Other Motions/Business	
11.	Termination	THAT the RHC Board of Directors meeting be terminated at (time)

Indigenous Acknowledgment:

Riverside acknowledges that the place we are meeting today is on the traditional lands of the Anishinaabeg people, within the lands of Treaty 3 Territory, as well as the home to many Métis.



VISION
Caring, Together

MISSION
Improving The Health of Our Communities

VALUES
Progressive • Integrity • Caring • Accountable

STRATEGIC PILLARS

ONE RIVERSIDE
Supporting a consistent and enabling organizational culture

INVESTING IN THE PEOPLE WHO SERVE
Creating a plan to strategically leverage human resources

TOMORROW'S RIVERSIDE TODAY
Making investments today, to support Riverside tomorrow

STRIVING TO EXCEL IN EQUITY, DIVERSITY & INCLUSION
We will support EDI in all we do

 **Riverside
Health Care**

companion pets create a sensory touch when petting its fur, residents are also able to cuddle the companion pet and talk to them as well. The need for human touch is one of our most basic, primal needs. Touch deprivation is correlated with negative health outcomes such as anxiety, depression, and immune system disorders. Research shows ways to address touch deprivation include massage therapy, pets and weighted blankets. Julie provided thanks to the Rainycrest Auxiliary for purchasing the animated companion pets for the program. This has been an extremely positive addition to our resident's quality of life. Animals help you feel deeper and open your heart to its true potential. They heal you and love you unconditionally. Discussion took place around the type of pets that are used, and Julie noted small sized cats and dogs.

Diane thanked Julie for sharing this story.

5. BUSINESS ARISING:

There was no business arising.

6. NEW BUSINESS:

There was no new business.

7. OPPORTUNITY FOR PUBLIC PARTICIPATION

There was no public participation.

8. MOVE TO IN-CAMERA:

It was, MOVED BY: K. Lampi THAT the Board go in-camera at 5:39 pm.	SECONDED BY: B. Norton CARRIED.
--	--

9. OTHER MOTIONS/BUSINESS:

There was no other motions/business.

10. DATE AND LOCATION OF NEXT MEETING:

April 25, 2024

11. TERMINATION:

It was, MOVED BY: E. Bodnar THAT the meeting be terminated at 7:50 pm.	CARRIED.
--	----------

Chair

Secretary/Treasurer



**Board Chair, Chief of Staff & Senior Leadership – April 2024
Open Session**

Strategic Pillars & Directions

Investing in Those Who Serve - Strategically Leveraging our Human Resources

- **EDI Training**
RHC staff are completing their new EDI training that is due each April. This new training block has been evolved to more fulsomely support our Strategic Pillar of Striving To Excel In Equity, Diversity & Inclusion by supporting EDI in all that we do.

One Riverside - Promoting a Consistent and Empowering Culture

- **2024 Senior Prom**
Our 2nd Annual Senior Prom will be held at Rainycrest on Friday June 14, 2024. This year's theme voted on by the residents is the "Roaring Twenties". Staff and residents at Rainycrest are certainly looking forward to this year's event after the success of last year's inaugural senior prom.

Tomorrow's Riverside Today - Investing Today to Support Tomorrow

- **UKG Scheduling System**
 - During the month of April, the UKG-RHC implementation team have been busy creating test scripts.
 - Once the creation of the test scripts is complete and ready to load into the Open Project test system the team will progress with testing and document any testing deficiencies. This is scheduled for all of May and June.
 - In July, once the User Acceptance Testing is complete, the team is ready to start its parallel testing. This will include a small sample of volunteer testers – including managers, schedulers, end users and payroll. Any staff that are interested in being part of our Testing Team are encouraged to contact the Scheduling Lead.
 - During July and August, the UKG team will set up our Live Scheduling environment with a targeted go live date of September 2024.

Striving To Excel in Equity, Diversity & Inclusion (EDI)

- **Circle of Heros**
A meeting was held on April 16, 2024, with communications to advance development of a Circle of Heros identification and selection process and to set more clear parameters for RHC around donor recognition beyond the current donor boards the Foundation has established.
- **Indigenous Liaison**
We are pleased to announce that Christie Brown has joined RHC as our Indigenous Liaison. Christie has worked as an Indigenous Care Coordinator with GHAC over the past few years. We are looking forward to having Christie join our team to continue to foster our relationship with our Indigenous patients, clients, residents, and communities.

Thank you to the Riverside Team for their submissions, they are invaluable in the preparation of this report.

Respectfully Submitted,

Diane Clifford, Board Chair

Dr. Lucas Keffer, Chief of Staff

Julie Loveday, Executive Vice President, Clinical Services & CNE

Carla Larson, Chief Financial, Information & Technology Officer

Joanne Ogden, Quality Assurance & OHT Executive Lead

Henry Gauthier, President & CEO



Auxiliary Report – April 2024

Emo

No Report.

La Verendrye General Hospital

See Attached.

Rainycrest

No Report.

Rainy River

The Rainy River Auxiliary met on April 3, 2024, with the following points of discussion:

- The Legion has been booked for our Christmas Bazaar taking place on December 7, 2024, from 2:00 to 4:00 p.m.
- Tickets for “The Ark” painting have been distributed in the community with the draw taking place in July.
- The quilt that was gifted to the auxiliary by the Country Cabin Quilters Guild has been valued at \$1,000.00. Tickets will be made available in the near future with the draw date set for the Christmas Bazaar.
- To date, our auxiliary has received one application for our Rainy River High School Bursary.
- Details have been finalized for the Strawberry Social taking place on May 1, 2024, at the Legion from 2:00 to 4:00 p.m.
- A few of our members have been volunteering for the long-term care program activities. Members must have vulnerable sector checks completed prior to volunteering.

LaVerendrye General Hospital Auxiliary Executive Meeting Minutes April 2nd 2024

Call to order: The meeting was called to order at 1:30 pm

Attendance: Marnie Cumming, Linda Booth, Linda Plumridge, Jan Beazley, Susan Seiders, Diane Glowasky, Donna Penney, Maureen Ross, Irene Laing and Janice Mundle.

Regrets: Karen Silander, Margie Gibson and Linda Beadow

Auxiliary Pledge: Recited by all.

Declaration of Conflict of Interest: None declared.

Approval of Agenda: Approved

Minutes of April 2nd 2024 Meeting: Accepted as circulated with a correction of Diane Glowasky's name being inadvertently omitted in the March attendance.

Treasurer's Report: Accepted as circulated. The HST rebate was received. Total LVGH Auxiliary funds as of March 31st 2024 are \$75,863.06

Correspondence: A thank you card for the Bursary was received from a June 2023 recipient Jenna Bailey who is studying a B.S. of Nursing program to become a Nurse Practitioner.

Directors Reports:

Foundation Representative: Marnie

The Foundation Spring Luncheon has been cancelled and there was no Foundation meeting. Foundation Director Allison Cox is tentatively due back to work on April 15th 2024.

Gift Shop: Jan & Sue

Reports that the new pop machine is doing well with sales. Two new shop volunteers are to be trained. New pop-up inventory is coming in. Cathy Robinson is to make more micro bowl holders for the Shop. John McTaggart has requested a key for the pop room and it was recommended he would get a key for that room. A request was made to remove the quilt hanging in the shop and instead replace it with a banner advertising the Auxiliary's fundraising events and what the Auxiliary does with the funds.

Membership: Marnie

A question was asked when Auxiliary Memberships are due? The membership year runs from September 1st to August 31st

Executive Minutes
April 2nd, 2024

Phoning/Courtesies: Donna

A sympathy card was sent to Lori Elliott on the passing of her brother and a 'Thinking of you' card sent to member Maggie Tarrant.

Social Activities: Diane

The 'Coffee and Conversation' event held on March 11th 2024 at the Seniors Centre was deemed a success. There were 25 in attendance with \$47.00 in donations.

Directors at Large: Margie, Karen, Maureen, Linda, Janice

Patient Services: Judy

Judy Webster is resigning from the position in June 2024. Ann Cox has agreed to take on the position and Janice Mundle has agreed to co-work with Ann to make up the baby kits. Westland Insurance has cancelled their sponsorship for the fire alarms that went with the baby-kits. Marnie will look for information regarding sourcing, costs and possible sponsors.

Unfinished Business:

Staff Appreciation: Diane

The Staff Appreciation Coffee Break was held on March 26th 2024. Irene and Jan handed out the bags from the gift shop. Executive members Jan, Margie, Donna, George and Diane met at the 3rd floor conference room to assemble 200 bags. There were 3 boxes left over which were given to the Head of Nursing for the night staff.

Diane suggested a discussion on the number of bags to make in the future due the cost of making up the bags or perhaps rethink the staff appreciation event by using a different format? The overall estimate of doing up the bags was approximately \$1000.

'Rockin' for a Reason':

Maureen stated that 23 letters and sponsor sheets have been made up to distribute to businesses. Marianne Kitzul is the contact person to organise the Rocking times. Executive members will man the booth in 2 hour increments. George Glowasky will make a sign for the door prize basket which will be made up of items from the gift shop. Marnie will arrange for signs etc to be picked up from storage and put on display. This event will be held on Friday April 26th and Saturday the 27th at the Fort Frances Curling Rink.

Nomination Committee:

The idea was brought up to find co-chairs for Executive positions.

At present 3 positions need to be filled. We continue to look for

- a Vice President who would also be the Foundation Board Rep.
- a Communications Director who would do news articles and update events on the LVGHA Facebook page.
- A Special Events Coordinator who would coordinate with conveners of fundraising events throughout the year

At the June AGM a motion to allow for the extension of the President term beyond two years will be made. Irene to take the lead.

New Business:

Strawberry Social:

As well as the delivery/takeout this year, it was decided to hold the Strawberry Social indoors on June 13th 2024 at the Senior Centre from 1:30 to 3:30 pm. If volunteers can be found, a bake table and penny table will also be included. Initial list of volunteers was created at Coffee & Conversation. Mary Cooper will oversee the take-out deliveries and all that it entails in the organising of that part of the Strawberry Social again.

Marnie will call a planning meeting in early May of those members who had indicated a willingness to help with this event. Updated business phoning lists, draft poster etc will be available at this time.

Annual General Meeting and Luncheon: Diane

The AGM is scheduled for Monday, June 10th to be tentatively held at the Knox United Church to include a luncheon, a cost per plate to be determined. Diane will confirm details with Ruth. It was suggested that we consider maintaining the \$20 price, subsidizing if necessary. Will be determined at May meeting. To maximize attendance, Irene suggested the phone committee call all members with an invitation to the luncheon.

AGM Report:

A due date will be set at the May meeting regarding submission of reports. A budget for the upcoming 2024-2025 for Executive approval needs to be presented at the May 7th 2024 meeting. As part of the budget process, initial discussions need to be held regarding fundraising events for 2024-2025. A brief conversation suggested:

- Rockin' for a Reason
- Strawberry Social
- Fall Tea/Stitches
- To possibly combine the 'Spirit of Christmas' and the 'Fall Tea' into one Fundraiser and rename it the 'Spirit of the Season' held on a date before all other Christmas events start in the area?
- Women's Wellness

Further planning will take place at the June/September meetings.

Adjournment:

At 2:45 pm

Next meeting on May 7th 2024 at 1:30 pm at the 3rd floor Conference room.